



PRIOR AUTHORIZATION REQUEST FORM

Submit this completed form by fax to **1-833-610-2399**, or on our provider portal:

<https://secure.healthx.com/KeyCareAdvantage.Provider>

Call 1-844-206-1205 (TTY 711) to speak with a representative.

Members must be referred to in-network facilities and providers unless it is an emergency, other exclusions may apply. Authorized services are not a guarantee of payment. Payment is only authorized for medical services noted below and is subject to the limitations and exclusions as outlined in the Member Handbook/ Certification of Coverage. All requests are reviewed for medical necessity. Incomplete submissions may result in processing delays. Information must be legible.

☐ Routine/Standard

☐ Serious jeopardy to the member's life or health or ability to regain maximum function

MEMBER INFORMATION			
Member Name:		Member ID:	
Date of Birth:		Member Residence:	
REQUESTING PROVIDER/FACILITY			
Requestor's Name:		Phone Number:	Fax Number:
		Date of Request:	
Referring Provider (If other than requestor):		Referring Provider:	
		☐ NP/PA ☐ PCP ☐ Therapy Rep ☐ Other	
SERVICING PROVIDER/FACILITY			
Admitting/ Servicing Facility/ Provider Name:			
NPI/ TIN Number:		Phone Number:	Fax number:
Address:			
City:		State:	Zip:
SERVICE TYPE REQUESTED			
☐ Initial Request ☐ Extension Request, Previous Auth #:			
Outpatient Services (Select one):			
☐ Durable Medical Equipment (DME) ☐ Genetic Testing ☐ Home Health ☐ Imaging/Special Tests ☐ Office Procedures	☐ Laboratory Services ☐ Outpatient Surgical/Procedures ☐ Radiation Therapy ☐ Transplant/Gene Therapy ☐ Transportation	☐ PT/OT/ST ☐ Wound Care ☐ Part B Medication ☐ Behavioral Health Services ☐ Other	
Days/ Visits/ Units Requested:		Admission Date/ Date of Service:	
CPT/HCPCS Code(s):			
Current Primary Diagnoses and ICD-10 Code (s):			

CLINICAL INFORMATION

- Please submit written documentation from the medical record to support the procedure, including photos when applicable.
- Missing this information may delay the decision on your request or may result in Lack of Information denial.
- Documents to attach (where applicable): History and Physical, Discharge Summary, Therapy Progress Notes, Medication list, etc.

OUT-OF NETWORK SERVICES ONLY

- Has the service been scheduled already? ☐ Yes ☐ No
- Is this a specialized service that no other In-network provider can render? ☐ Yes ☐ No
- Does the member have an established relationship with the provider that should not be interrupted? ☐ Yes ☐ No
If "Yes", explain (include last visit date):